

PHONE CALL SCRIPT TO TALK WITH A MERIT BADGE COUNSELOR

After you have contacted the Scoutmaster and have obtained a Blue Card in Scoutbook for a specific Merit Badge, he/she will give you a list of Counselors for you to call, to request their help for you to complete those requirements to earn that badge.

- 1) Have a quiet place to make your calls, and a table to sit at. Put this script in front of you, and keep a tablet or composition book, or your binder next to you to take notes, as you talk with the counselors. It might be a really good idea to have a parent or responsible older sibling sit with you for the first couple of calls, until you become more familiar with the routine.
- 2) Dial the phone number. Make sure you dial all 10 digits... If it is a long distance call, make sure you dial "1" and then the area code and the phone number.
- 3) When the person answers the phone, you start your conversation:
 - Receiver: Hello?
 - You: Hello, my name is (first name) (last name). I am a Boy Scout with Troop 279, in the Twin Rivers District, in Latham, NY. Your name was given to me as a Counselor for the (name the merit badge).
 - (wait for the counselor's response...) If the counselor says "yes, I am"...
 - Great! Would you have any availability to help me complete these requirements?
 - (Again, wait for the response... If Yes, then write down in your notes all the information you are to be given. It should include:
 - Date of the first meeting
 - Time of the first meeting
 - Place where the first meeting will take place.
 - Ask what the general timeframe between the first and second meeting is
- a) If the Counselor says, "No", I'm not a Counselor for this particular badge.
 - You: ok, then. Thank you for your time. I will make sure my Scoutmaster updates his list and removes your name. (wait for the person to say Good Bye, and then you say, "good bye".
- b) Move on to the next Merit Badge Counselor on the list...
- c) Do not get discouraged. This is a rather frequent occurrence.
- 4) Once you confirm with a counselor, you must immediately let the Scoutmaster know so he/she can assign the counselor to you in Scoutbook.
- 5) When you have completed the Merit Badge, you must send your Counselor a Thank You Note.

Good Luck! ☺