



# Plan for Safe Operation Within Latham Community Baptist Church Facilities

This plan outlines the steps to be taken by Scout Troop 279 (the Troop) to safely meet and operate within and outside of Latham Community Baptist Church (LCBC) facilities to prevent the transmission of COVID-19.

At all times, the Troop will operate in accordance with current Federal, State and Local Executive orders and public health guidelines. Additionally, the Troop will ensure close communication with LCBC representatives to ensure that the Troop's operations are consistent with LCBC response plans and procedures. This plan is subject to change as necessary to reflect procedural changes and is subject to review and approval by LCBC Board of Trustees.

## I. TRAINING AND COMMUNICATION

- a) Prior to the resumption of in-person meetings, the Committee Chair will review and discuss this plan with Troop leaders. The Plan will be subsequently shared with all Troop members by email and on the Troop's website. Scoutmaster and Assistants will review the plan with scout patrol leaders and with all scouts.
- b) Any future revisions to the plan will be shared with the Troop by email and on the website. The Scoutmaster will review changes with scouts at the beginning of the following meeting.
- c) Attendance will be documented for all individuals (scouts, adult leaders, and parents/family members) entering the church for meetings or participating in off-site activities. Parents are permitted to enter the church but are encouraged to wait outside for their scout if possible.
- d) Any Scout or leader must notify the Scoutmaster if they begin to experience symptoms or test positive for COVID-19 within two days of attending a scouting function so that the Troop can cooperate with public health contact tracing and notification efforts. The Scoutmaster will notify the Troop and LCBC immediately upon learning of a positive case.

## II. RESTRICTION OF USE

The Troop will limit its use of Church facilities to the extent practical. Ideally, use will be limited to the fellowship hall, Cataract lounge, troop closet and bathrooms.

- a) The Troop **shall not** enter the Sanctuary, upstairs bathroom or stairs leading up to it during Troop meetings.
- b) The Troop will avoid using the basement except to access the storage closet. If the basement area must be used, adult leaders will ensure that scouts do not handle nursery school toys or LCBC office doors.

- c) Access to the kitchen area will be limited to adult leaders only as necessary, such as for garbage/cleaning purposes.
- d) No food or drinks will be allowed at meetings, except personal water bottles.
- e) Activities will be held outdoors when possible.

### III. RESPIRATORY HYGIENE AND SOCIAL DISTANCING

The Troop will implement several protocols to prevent transmission of COVID-19.

- a) Prior to attending any meeting, all scouts and leaders shall perform a self-health check and take their temperature. The Troop will use the list of symptoms as in the Health Attestation program maintained by the North Colonie School District. Any individuals experiencing listed symptoms or elevated temperature must stay home. Any scouts who missed school for illness on the day of a meeting, must stay home.
- b) All scouts, leaders and parents will be required to wear a face covering at all times during meetings, except when outside and maintaining social distance (at least six-foot separation).
- c) All scouts, leaders and parents will use hand sanitizer upon entering the church.
- d) Scouts and leaders will maintain social distancing wherever possible. When planning program activities, adult and scout leadership will consider the ability to social distance. Where possible, activities that allow for social distancing should be given preference.
- e) When announcing outings, the Scoutmaster will indicate planned activities, if any, that may not allow for social distancing (e.g. patrol cooking). This will allow scouts/parents to make informed decisions about participation.

The Troop will not carpool. Scouts are responsible for their own transportation to and from all outings. Any carpooling arranged by parents is at their discretion and is not the responsibility of the Troop.

### IV. DISINFECTION

The Troop will be diligent in the disinfection of surfaces.

- a) The Troop will minimize the use of shared equipment during meetings and outings. Where it may be necessary for an item to be handled by more than one scout, the item will be disinfected between scouts.
- b) At the end of meetings, the Troop will disinfect tables, chairs, bathrooms, doors and other "touched" surfaces.
- c) If scouts are tasked with sanitizing surfaces, they will be directly supervised by an adult leader to ensure diligent completion of their duties.