



Troop 279 Virtual Boards of Review & Meetings

Guidance for Boards & Meetings Conducted under COVID-19 Restrictions

Video conference capability must be able to perform the following:

- Everyone must be able see everyone else on the conference (using thumbnail, gallery, whatever).
- A parent or guardian must be able to confirm all participants on the conference prior to physically departing the room in which the Scout is located for the board/meeting to be conducted.
- The host must be able to lock the room so no one else can enter.
- Host must be able to set conditions so the meeting cannot be recorded.
- Host must be able to invite and remove people from the room.

Boards of Review for ranks other than Eagle, Summit, and Quartermaster:

- Board members gather to prepare for board; review documentation if any is available and discuss how the board will be conducted.
- The Scout is added to the conference. A parent or guardian must be able to confirm all participants on the conference prior to physically departing the room in which the Scout is located for the board to be conducted.
- The host must lock the room so no one else can enter.
- Host must set conditions so the meeting cannot be recorded.
- Once the board is completed, the capability to invite and remove people from the room should be used to remove the Scout for the board to have deliberation.
- Once the board has completed its deliberations the Scout should be re-invited to the conference in order to receive the board feedback. The SM/Crew Advisor/Skipper should be invited to the conference to do the introduction; following the introduction, they may be removed from the conference.